

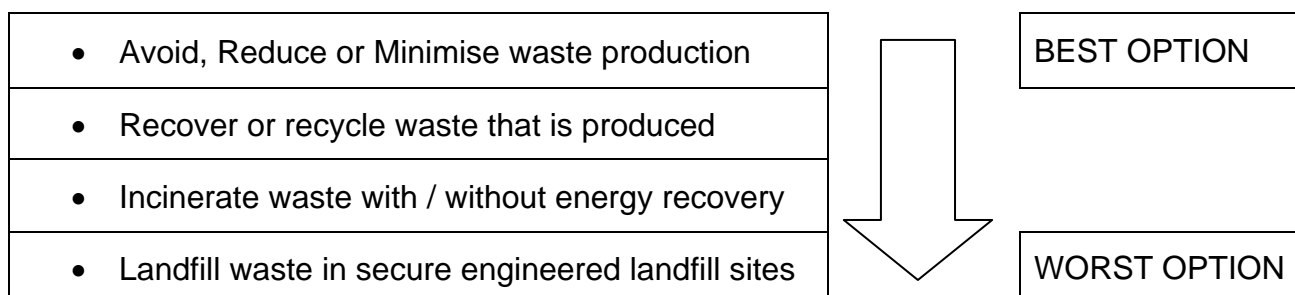
ENVIRONMENTAL ARRANGEMENTS



1.0 Waste Management

Most activities carried out by ATG Access produce waste of one description or another. The range of waste encompasses office, production, installation and service functions.

European Law emphasises a waste strategy that minimises the environmental impact that waste production has on society. It indicates a hierarchy of waste management that should be followed where practicable:



When considering the options for waste management, the above hierarchy is to be used as guidance and not as an absolute requirement. Consideration must also be given to choosing a waste management option that has the Best Practicable Environmental Option (BPEO) where the ultimate environmental impact can affect any one of the three environmental media (air, water, land).

1.1 Waste Disposal Facilities

At head office the Quality / Safety Manager is responsible for advising on the choice of Waste Contractors who can provide a waste management service to suit the needs of the site.

Currently the contractors used are as follows:

General Waste for disposal and recycling – Blakeleys Waste Management Limited (www.blakeleys.co.uk)

Hydraulic Oil Disposal – SafetyKleen UK Ltd (www.safety-kleen.co.uk)

Scrap Metal Recycling – Andrew and Mark Smith Metals (www.smithmetals.co.uk)

Waste Paper Recycling – Shred-Easy (www.shredeasy.com)

General waste and spoil created at customers' premises is managed by the customer, who is requested to provide a safe means of disposal, however if the customer cannot provide this service ATG Access will make arrangements. Special waste such as hydraulic oil, scrap metal etc is returned to ATG Access' head office and placed in the relevant container.

1.2 Waste Management

All types of hydraulic oil used by ATG Access are suitable for recovery / recycling. The criteria for acceptance are:

- Must not be contaminated with chemicals.
- Flash Point must be greater than 55°C.
- Must be mineral based i.e. No cutting oils / cooking oils.

Contaminated oils and materials contaminated with oil (e.g. cleaning rags and spill absorbents) cannot be recovered and must be disposed of as a Special Waste.

1.3 Disposal Procedure

Uncontaminated Oil for recycling

All hydraulic oil and drums are recycled by 'Safety-Kleen'; used oil must be emptied into the large containers at head office and the empty drums are placed on the drip pallet, this oil is removed for recycling on a periodic basis.

All waste oil created on client premises is removed by ATG Access and returned to ATG Access' head office.

General Waste

All general, non-special waste is disposed of at head office into the 'red' skips, this waste is recovered by 'Blakeleys' whose aim is to sort and recycle up to 90% of the waste they receive, waste that cannot be recycled is disposed of at a nominated landfill site, as a last resort.

Scrap Metal

Andrew and Mark Smith Metals (www.smithmetals.co.uk) recycle waste metal generated by ATG Access which is placed in a black-coloured skip located at head office.

Waste Paper

The majority of waste paper generated at head office is placed in sacks, which are regularly shredded by a waste contractor on site; the paper is shredded to a pulp and re-used.

As legislation changes ATG Access will seek to put arrangements in place to meet their requirements.